PhD students are kindly invited to follow this procedure:

Before leaving, please send to the Head of the PhD Program and to the following email address:

veterinary.phd.secretary@unito.it

the following forms (all forms are available at:

http://dott-scivet.campusnet.unito.it/do/home.pl/View?doc=forms.html;sb=0:

1.1
1.2 (that must be signed by the Head of the Phd Program)

If you plan a long stay at a foreign Research Centre, you also have to send form n. 1.10, that must be previously signed by your future foreign Tutor at the Centre.

If you want to ask for reimbursement of costs, you also need to enter theESCO procedure. For any information relating to the use of this procedure, please contact Mrs Patrizia Esposito Ferrara (011.670.9095 patrizia.esposito@unito.it).

If you have a scholarship, missions abroad of any length enable you to get a rise of the scholarship (which will not be paid immediately. Scholarship will be paid regularly also during the period of the mission). To get this rise you have to enter the online procedure at

https://fire.rettorato.unito.it/gestione_estensione_borse

You need to enter this procedure with your Phd Students credentials.

You don't need to attach any forms on this procedure, even if there is the possibility to do so.

You can find information on the use of the procedure at:


When you finish your mission, you have to:

- Send to Laura Tomassone copy of the certificate of attendance or stay (in this latter case you need to use form 1.11, signed by your foreign Tutor at the Centre)
- if you asked for reimbursement, please send to Prof. Baratta and to Mrs Claudia Armentano (claudia.armentano@unito.it) form n. 1.8. You need to bring all invoices of payment to be reimburse to Mrs Patrizia Esposito Ferrara.

- if you asked for a rise of the scholarship, you need to close the mission on the online procedure.